



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

JIM McDONNELL, SHERIFF



September 7, 2016

Joint Powers Authority
211 West Temple Street, 8th Floor
Los Angeles, California 90012

Dear Members of the Joint Powers Authority,

**APPROVAL OF EXERCISE OF THIRD ONE-YEAR OPTION TO CONTINUE
PREVENTATIVE MAINTENANCE SERVICE AGREEMENT FOR THE
AIR CONDITIONING AND RELATED MECHANICAL SYSTEMS AT THE
LOS ANGELES REGIONAL CRIME LABORATORY FACILITY**

THE RECOMMENDED ACTION:

Approve and authorize the Chair of the Joint Powers Authority (JPA) to exercise the third one-year option to extend the Agreement with Control Air Conditioning Service Corporation to provide scheduled preventative maintenance and repair services for the air conditioning and related mechanical systems in the amount of \$123,882 and authorize the Chair to sign the Notice of Exercise of Option (Attachment 1).

PURPOSE OF THE RECOMMENDED ACTION

Approval of the recommended action will allow the Agreement for comprehensive preventative maintenance and repair services for the air conditioning and related mechanical systems at the Hertzberg-Davis Forensic Science Center to continue beyond December 2016. The extension of this term will be the last one-year option period effective December 15, 2016, through and including December 14, 2017.

JUSTIFICATION

On December 14, 2012, the JPA Board entered into an Agreement with Control Air Conditioning Services Corporation, for maintenance of the air conditioning and related mechanical systems at the Hertzberg-Davis Forensic Science Center. In accordance with the Agreement, the JPA has the option to extend the term for up to three (3)

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additional one (1) year periods. It is recommended that the JPA exercise its third one-year option to extend the Agreement.

FINANCING

The total cost includes \$93,882 for the extension period, pursuant to Paragraph 8.2.1 of the Agreement, plus \$30,000 for one-year contingency funding for emergency and unscheduled repairs, pursuant to Paragraph 8.2.2 of the Agreement.

CONTRACTING PROCESS

Not applicable.

ENVIRONMENTAL DOCUMENTATION

The proposed contract extension is not a project pursuant to the California Environmental Quality Act (CEQA) because the extension of this Agreement is an activity that is excluded from the definition of a project by Section 15378(b) of the CEQA Guidelines. The proposed extension is an administrative activity of government which will not result in direct or indirect physical changes to the environment. The proposed Agreement extension allows the continuing operation, repair, and maintenance of the existing air conditioning and related mechanical systems with negligible or no expansion of the existing use and no possibility of a significant effect on the environment. Based on these facts, the Agreement extension is not a project for which environmental review is required under the California Environmental Quality Act. (Pub. Res. Code Section 21065; State CEQA Guidelines 15378, 15061(b) (3), 15301.)

CONCLUSION

Please return two approved copies of this letter to the Los Angeles County Sheriff's Department.

Respectfully Submitted,

Ricardo Amarilla, Manager I
Crime Lab Facility Manager

Adopted and Approved

Lisa Chavez
California State University Los Angeles
Vice President Administration and Finance
Chairperson of the Joint Powers Authority

Date: _____